

# AMELA NICEVIĆ

MSc. Organizational Science, AICCP

## Key Experience and Background

A senior project manager with 17 years of experience in the construction industry, Amela has led the planning and delivery of high-end mixed-use, residential, office, and hospitality developments. Her diverse background, spanning roles with developers, consultants, and contractors gives her a comprehensive, end-to-end understanding of the development lifecycle. This breadth of experience allows her to approach projects with a strategic mindset, ensuring that critical KPIs such as design quality, sales performance, cash flow, asset disposition, are thoroughly considered, coordinated, monitored, and implemented throughout the design and construction phases.

## Professional History

Year	Designation	Company	Country
2019 - Date	Deputy Project Director	DNEC d.o.o.	Serbia
2019 – Date	Project Manager	Sentient Consultants	Serbia, Montenegro
2018 – 2019	Senior Planning Engineer	Pizzarotti Montenegro	Montenegro
2013 – 2017	Head of Planning Department / Senior Project Controls Manager	MACE d.o.o.	Serbia
2011 – 2013	Project Associate, prior Post Engineer for Planning and Analysis	KAPPASTAR Group	Serbia
2008 – 2011	Project Engineer	Imperial Gradnja d.o.o.	Serbia

### Profession

- Project Manager, Planning Manager

### Nationality

- Serbian

### Education

- MSc of Organizational Science – Project Management, Faculty of Organizational Sciences, University of Belgrade, Serbia
- Business Academy, Belgrade, 2010, Certified Entrepreneur

### Certificates

- Engineer's Responses, **ICCP**, 26<sup>th</sup> March 2025
- Identify, Prove and Present Construction Schedule Delay and Disruption, **ICCP**, 22<sup>nd</sup> January 2025
- Construction Claims and Dispute Avoidance, **ICCP**, 20<sup>th</sup> September 2023
- FIDIC White Book, **ICCP**, 3<sup>rd</sup> May 2023
- Critical Path in Forensic Delay Analysis, **ICCP**, 7<sup>th</sup> April 2022

### IT Professional Proficiency Skills

- Microsoft Office Professional, Adobe Professional Suite, Primavera P6, Primavera Web Based, MS Project, Web based document control systems.

### Contact Information

- [amela.nicevic84@gmail.com](mailto:amela.nicevic84@gmail.com)
- +381 63 1027216

## Projects Summary

2019 - 2025 DNEC d.o.o. – Serbia – Deputy Project Director, Previous Post Senior Planning Manager

### Projects:

**Kula Beograd, St Regis hotel and Branded Residences, 42 stories building, Belgrade Waterfront, Serbia, 2019 – 2025. Contracted values €146 million**

Responsibilities include:

- Acting as Deputy Project Director of FIDIC Engineer team and Construction Supervision Team including HSE.
- Leading official correspondence under FIDIC Contract Conditions
- Project's Programme and Cost Control under FIDIC
- Performing claim evaluations EoT analysis, reporting and identification of project risks, alignment of procurement with project programmes
- Monitoring the Critical path and advising the Employer on forecasted risks
- Preparing Risk Mitigation strategies;
- EVM Reporting;
- Reviewing Contract Conditions in terms of programme and reporting.
- Analysing Claims and change orders and their impact on project completion (time, cost);
- Evaluating the Project Cash Flow and advising the Client on cash flow viability
- Preparing Termination strategies and way forward scenarios
- Reviewing and approving monthly reports
- Coordination of Hotel pre-opening activities with Marriot representatives.

2019 - 2025 Sentient Consultants – Serbia, Montenegro – Project Manager

### Projects:

**BlackRock Relocation Project, Belgrade, 2022 – 2023**

Responsibilities include:

- Development of Project Execution Plan, Risk Plan and Programme and update on weekly, bi-weekly basis
- Leading procurement of local & international consultants
- Leading tender for construction works
- Participation in negotiations between BLK and Landlord for the long-term lease of 5 floors in newbuild tower in Belgrade
- Coordination of BLK technical teams (AV, Security, IT, Desktop, MEP) with appointed designers and technical supervision, Landlord's design & construction team
- Coordination and supervision of construction works
- Reporting on project progress on regular basis
- Chairing design & construction meetings
- Coordination of desktop team & furniture suppliers
- Coordination of BLK direct procurement (AV, IT, Security) with fitout works (i.e. Cisco AV equipment embedded into interior wall cladding)
- Coordination of BLK's fit out works with landlord's shell & core works under local legislation

**Smokva Bay, Montenegro** – Hotel Resort, Project value cca. €200 million.

Responsibilities Include:

- Responsible for project integration management
- Chairing meetings
- Control Contractor's scope of works, propose payment milestones
- Managing project changes and determine impact on project scope
- Reviewing, commenting and recommending Contract programmes
- Control quality on the project
- Preparation of Monthly Reports
- Communication with State Authorities
- Conducting procedure for Main Design amendments and verification
- Leading project team
- Monitoring the Project and Tracking of Milestones, preparing Look Ahead reports and trend reports
- Monitoring the Critical path and advising the project team on forecasted risks
- Preparing Risk Mitigation plans
- EVM Reporting
- Analysing Claims and change orders and their impact on project completion (time, cost)
- Monitoring the Long Lead Procurement Items and Approval of Procurement Plan
- Evaluating the Project Cash Flow and advise the Client

**2018 - 2019 Pizzarotti – Montenegro – Senior Planning Engineer**

**Projects:**

**Portonovi Resort, Kumbor, Montenegro -Azmont Investments – Project value €256 million.**

Responsibilities include:

- Preparation of Strategic Programmes, Preparation and maintenance of Design
- Procurement, trade Contractors programmes
- Preparation and maintenance of Tender Event Schedules
- Reviewing, commenting and recommending Contract programmes
- Coordination of Consultants and Contractors Programmes
- Monitoring project milestones, prepare look ahead reports and trend reports
- Monitoring the critical path and advise the project team on forecasted risks
- Preparing risk mitigation plans
- EVM Reporting
- Assisting the Project Director in chairing (or leading) the meeting with Client, Consultants, Contractors, and Government Agencies
- Reviewing Contract Conditions in terms of programme and reporting
- Analysing Claims and change orders and their impact on project completion (time, cost)
- Monitoring the Long Lead Procurement Items and Approval of Procurement Plan
- Evaluating the Project Cash Flow and advise the Client on mitigation strategies

**2013 - 2017 MACE d.o.o. – Head of Planning Department / Senior Project Controls Manager**

**Projects:**

**Belgrade Waterfront, JV - Eagle Hills & Republic of Serbia, Belgrade, Serbia:**

- Kula Belgrade - Value €150 million
- Belgrade Mall - Value €250 million
- W Belgrade and Residences at W Belgrade - Value €50 million
- Belgrade Waterfront Residences - Value €60 million

**Grand Hotel Minsk Belarus, Royal Group, UAE** – Area 35.000 m<sup>2</sup>, Value \$176 million

**Kopaonik Resort Hotel, Serbia Royal Group, UAE** – Value €52 million

**Hunting Lodge Enclosure, Minsk, Belarus** – Area 10.000 m<sup>2</sup> + Artificial Lake, Value \$70 million

**Ada Mall, Belgrade, GTC, Belgrade, Serbia** – Area 100.000m<sup>2</sup>, Value €50 million

**GTC 41 Office Belgrade, Serbia** – Commercial, Area 25.000m<sup>2</sup>, Value €30 million

**4 Clinical Centers in Serbia:** Belgrade, Nis, Kragujevac, Novi Sad – Area 240.000m<sup>2</sup>

Responsibilities include:

- Preparation of Strategic Programmes, Preparation and maintenance of Design, Procurement, trade Contractors programmes
- Preparation and maintenance of Tender Event Schedules
- Reviewing, commenting and recommending Contract programmes
- Coordination of Consultants and Contractors Programmes
- Monitoring Project Milestones, prepare Look Ahead reports and trend reports
- Monitoring the Critical path and advising the project team on forecasted risks
- Preparing Risk Mitigation strategies
- EVM Reporting
- Assisting the Project Director in chairing (or leading) the meeting with Client, Consultants, Contractors, and Government Agencies & Local Authorities
- Reviewing Contract Conditions in terms of programme and reporting
- Analysing Claims and change orders and their impact on project completion (time, cost)
- Monitoring the Long Lead Procurement Items and Approval of Procurement Plan
- Preparing Project Procedures manual
- Evaluating the Project Cash Flow and advise the Client
- Coordination of planning department

#### **2011- 2013 KAPPASTAR Group, Project Associate, prior Post Engineer for Planning and Analysis**

Responsibilities include:

- Implementing KAIZEN philosophy
- Transition to LEAN production
- Develop Suggestion box
- BRC Standard implementation, kick off phase
- Coaching CEO (Project Management methodology)
- Monitoring and controlling Work Orders
- Defining business procedures
- Developing ordering system, in order to satisfy customers requirements
- Coordinating maintenance trades
- Project planning, monitoring, controlling, analyzing and reporting
- Reporting to the CEO
- Developing project study for implementation of Asset Management System (Maximo) in Kappastar daughter companies

#### **2008 - 2011 Imperial Gradnja D.O.O, Belgrade Serbia – Project Engineer**

**Projects:**

**Block 11a, GP3/ VIG Plaza, Wiener Stadtische, Belgrade, Serbia** – Area 25000m<sup>2</sup>.

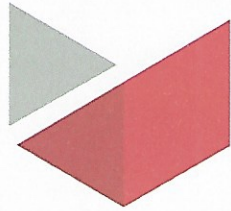
**Block 11a, GP6/ Commercial & Residential Building, Belgrade, Serbia** – Area 16.000m<sup>2</sup>

**Block 11a, GP5/ Commercial & Residential Building, Belgrade, Serbia** – Area 6.000m<sup>2</sup>

**Block 11a, GP3 phase II/ Commercial & Residential Building, Belgrade, Serbia** – Area 20.000m<sup>2</sup>

Responsibilities Include:

- Planning, monitoring, evaluating and reporting
- Budgeting and cost reporting
- Cost distribution, cost allocation
- Finance reporting (suppliers' contracts etc.)
- Writing procedures for Project Management dep.
- Creating Organizational Structure scheme
- Reporting to the CEO



**ICCP**

## **CERTIFICATE OF MEMBERSHIP**

This is to certify that

*Amela Nicevic*

was admitted as an

*Associate*

of the Institute of Construction Claims Practitioners on

*10-10-2020*

and is entitled to use the designation

*AICCP*

Signed:

**Executive Officer**

On Behalf of the ICCP



**Membership Number**

200054

CERTIFICATE  
OF  
CONTINUAL  
PROFESSIONAL  
DEVELOPMENT

This is to certify that

**Amela  
Nicevic**

completed a webinar hosted on  
**26<sup>th</sup> March 2025**  
on the topic of

**Engineer's Responses**

and has completed 1 hour of Continual Professional  
Development.



**Executive Officer**  
On behalf of the ICCP



INSTITUTE OF CONSTRUCTION  
CLAIMS PRACTITIONERS

CERTIFICATE  
OF  
CONTINUAL  
PROFESSIONAL  
DEVELOPMENT

This is to certify that

**Amela  
Nicevic**

completed a webinar hosted on

**22<sup>nd</sup> January 2025**

on the topic of

**Identify, Prove, and Present  
Construction Schedule Delay and  
Disruption**

and has completed 1 hour of Continual Professional  
Development.



INSTITUTE OF CONSTRUCTION  
CLAIMS PRACTITIONERS

**Executive Officer**  
On behalf of the ICCP

CERTIFICATE  
OF  
CONTINUAL  
PROFESSIONAL  
DEVELOPMENT

This is to certify that

**Amela  
Nicevic**

attended a conference on the topic:

**Construction Claims and Dispute  
Avoidance:**

**How to Achieve Successful Outcomes**

**20<sup>th</sup> September 2023**

and has attained 4 Continual Professional  
Development hours.



**Executive Officer**  
On behalf of the ICCP



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CLAIMS PRACTITIONERS

CERTIFICATE  
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CONTINUAL  
PROFESSIONAL  
DEVELOPMENT

This is to certify that

**Amela  
Nicevic**

completed a webinar hosted on

**3<sup>rd</sup> May 2023**

on the topic of

**FIDIC White Book:  
A User's Guide**

and has completed 1 hour of Continual Professional Development.



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A handwritten signature in blue ink, appearing to be 'AMN' followed by a long horizontal stroke.

**Executive Officer**  
On behalf of the ICCP

CERTIFICATE  
OF  
CONTINUAL  
PROFESSIONAL  
DEVELOPMENT

This is to certify that

**Amela  
Nicevic**

completed a webinar hosted on

**7<sup>th</sup> April 2022**

on the topic of

**The Critical Path in Forensic Delay  
Analysis**

and has completed 1 hour of Continual Professional Development.



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**Executive Officer**  
On behalf of the ICCP